

JOB POSTING

LOCATION.....Wisconsin (Taylor or Berlin area)
POSTING DATE: April 26, 2017
DESIRED STARTING DATE; ASAP
POSITION..... **Purchasing Coach**
STATUS..... Full Time
NUMBER OF POSITIONS 1
WORK SCHEDULE Monday-Friday
Schedule may vary to meet business demands
WAGE RANGE Based on Experience

SCOPE OF JOB:

This position will be responsible for overseeing all purchasing and inventory management functions including developing policies, procedures and objectives for all BMC purchasing and inventory management functions. Developing, leading, and executing the purchasing and inventory management strategies of BMC. Managing supplier contracts and negotiations including pricing, delivery time and quality specifications. Performing all coaching and development functions of the purchasing and inventory management teams.

QUALIFICATIONS REQUIRED BY POSITION:

Desired Knowledge & Training

- Proven 5+ years of working experience as purchasing manager, agent or officer in a manufacturing/mining environment.
- Bachelors degree in supply chain or operations management, logistics or business administration or equivalent work experience.

Required Skills

- Established negotiation and sourcing skills.
- Excellent communication skills with ability to exchange information and interface effectively with employees and/or suppliers clearly and concisely.
- Strong organizational skills and interpersonal skills along with proficiency in Microsoft Office Suite.
- Ability to travel, function independently, with some over night stays
- Financial accountability and responsibility
- Strong command of all communication forms (word processing, public speaking, report writing, spreadsheet applications, and decision making)
- Ability to gather and analyze data and to work with figures
- Solid judgement along with decision making skills
- Strong leadership capabilities
- Familiarity with sourcing and vendor management
- Working experience in contract preparation and management
- Interest in market dynamics along with business sense
- Working experience of vendor management and inventory control software, Materials Requirement Planning (MRP), and global purchasing.
- Problem solving abilities
- Accuracy and efficiency
- Planning and budgeting skills
- Working knowledge of the Wisconsin Sales & Use tax manufacturing exemption

- Ability to assemble and present information and data to a variety of different groups
- BMC Culture: promotes the team philosophy, fosters alignment with company objectives, and is a champion for fostering continuous improvement methods

Attitudes

- High level of ethical integrity and corporate professionalism
- Values diversity, “thinking outside the box”, and respects the strengths in all team members
- Open and willing to share and hear suggestions, ideas, and problem solve
- Patient, yet persistent attitude
- Accountability
- Willing to take risks so BMC retains its competitive advantage
- Furthers training or education to maintain current skills and develop new skills
- High level of motivation and willingness to motivate other BMC associates
- Follows all company policies and regulations
- Always promotes BMC in a positive light (corporate, safety, future, et al)
- Desire to train and educate BMC associates and others as it relates to the application of BMC’s products.
- Honesty and reliability, self-assurance and a positive attitude
- Must be able to work in Team environment and be an active team member
- Self-motivated and possesses ability to work independently
- Must be dependable in approaching job responsibilities and assignments
- High level of trustworthiness and maintains confidentiality
- Dedicated to the growth and success of BMC and its associates
- Understands, supports, and promotes the advantages for BMC to remain privately owned
- Desire to maintain a working relationship with all family members

INTERESTED PERSONS SUBMIT APPLICATIONS TO:

BADGER MINING CORPORATION

Associate Development

careers@badgerminingcorp.com